



Baytown Housing Authority

"Building Communities One Family At a Time"

COMPLAINT FORM

Please answer the following questions:

1. Have you reported this problem before? No Yes If the answer is yes, to whom and when did you report this? _____
2. If this is a problem between you and a resident, have you tried to work this out between you and that resident? No Yes If the answer is yes, when did you talk with them about this?

Who is the complaint against? _____
Please give full name and address

If the complaint is against the BHA, please specify: _____
Executive, PH Management, HCV Specialist, Maintenance, Inspectors, Landlords

What is the nature of the complaint: Be Specific, please tell exactly what you feel the problem to be.

Where did the problem occur? Approximate location or exact address

When did the problem occur? Give specific date and time

Describe any other circumstances that you feel will better explain the problem. Provide attachments if necessary

By my signature, I affirm that the above is true to the best of my knowledge. _____

_____ Date