



Baytown Housing Authority

"Building Communities One Family At a Time"

DIRECT DEPOSIT AUTHORIZATION

Baytown Housing Authority requires all landlords receive their Housing Assistance Payment (HAP) by direct deposit into a checking or savings account of the landlord's choice.

To set up HAP direct deposit, please complete the information requested below and provide an original check marked VOID or a direct deposit authorization letter from your bank. The check or the letter from your bank must include: full name, address of account holder, bank name, bank routing number and account number.

Please sign and date this form below and return it with your voided check or letter from your bank to BHA. Be sure to include your email so that we may email your direct deposit statement.

If there are changes in the address, bank, or account where payments are being deposited, please notify us as soon as possible. If you have questions, please call 281-427-6686 ext. 115.

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Name on Check or Bank Account

Full Name (as it appears on your BHA account-please print)

Social Security or Employer Identification Number

Address

City

State

Zip

Email Address

Home phone number

Work phone number

Cell phone number

My signature verifies the above information is correct and I authorize the HAP directly deposited into my account.

Signature

Date